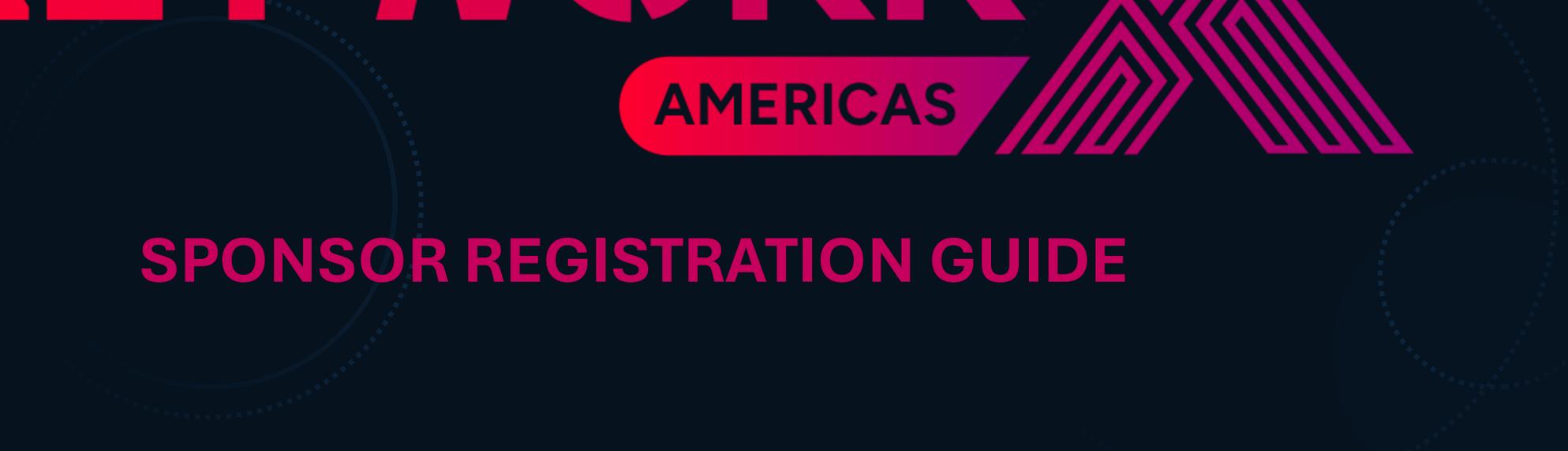


NETWORK



AMERICAS



SPONSOR REGISTRATION GUIDE



REGISTERING PASSES



Pass Type:

- **Sponsor Delegate Passes** (*for your staff*)
all-access pass



REGISTERING PASSES



How to Register Your Staff

Sponsor Delegate Pass

- Log in to the [exhibitor portal](#), click on the ‘Register Your Passes’ button and scroll down to ‘Complimentary Sponsor Delegate Pass’
- Click on ‘New Registration’

SPDP-ZXUE76 – Complimentary Sponsor Delegate Pass - zzz-Test-zzz

Limit 25 | Used 0 | Available 25

Full Name	Email	Company Name	Job Title
-----------	-------	--------------	-----------

New Registration



REGISTERING PASSES



Sponsor Delegate Pass

- Fill out the form that pops up for each of your team members
- Alternatively, you can give them portal access on the ‘Give Your Team Portal Access’ button on the portal and ask them to do it themselves



REGISTERING PASSES



Require a visa letter?

You can automatically add a visa invitation letter to your registration, simply by ticking the box at the bottom stating **‘Yes, I require an invitation letter’**

Yes, I require an invitation letter.

Start Over

Save

Once you have filled in all the necessary information, save your registration by clicking ‘Save’



REGISTERING PASSES



How to Invite Your Clients

If you'd like to invite your clients to the event, please share the following with them:

[Complimentary Operator Link](#)

*operator & enterprise clients only, no vendors allowed
subject to approval*



REGISTERING PASSES



You have now completed your registration and are all set to attend NXA 2026!

If you are experiencing any issues, please reach out to
SP-CustomerSuccess@Informa.com